



UNIVERSITI PUTRA MALAYSIA
Putra International Centre
Universiti Putra Malaysia
43400 UPM Serdang, Malaysia

MOBILITY INFO SHEET 2021- 2022

Name of Institution: Universiti Putra Malaysia (UPM), Malaysia

Vice Chancellor	<p>Prof. Dr. Mohd Roslan Sulaiman Vice Chancellor</p> <p>Office of the Vice Chancellor Universiti Putra Malaysia 43400 UPM Serdang Selangor Darul Ehsan Malaysia</p> <p>Tel: +603 97696001/6002 E-mail: nc@upm.edu.my</p>
Deputy Vice Chancellor (Academic & International)	<p>Prof. Ts. Dr. M. Iqbal Saripan Deputy Vice Chancellor (Academic & International)</p> <p>Office of The Deputy Vice Chancellor</p> <p>Administration Building, 4th Floor Universiti Putra Malaysia 43400 UPM Serdang Selangor Darul Ehsan Malaysia</p> <p>Tel: +603 9769 6024 E-mail: dvcai@upm.edu.my</p>
About UPM	<p>Universiti Putra Malaysia (UPM) in Kuala Lumpur is ranked 143rd QS World Ranking, UPM is a public university, established in 1931. It has 15 faculties, 11 institutes and 2 schools with approximately 24,000 students. The university is located just outside the capital of Kuala Lumpur and is among the elite institutions in the city.</p> <p>UPM is a multidisciplinary university that has 90-years of history, and located strategically within the Multimedia Super Corridor, which is only 10 minutes' drive to Putrajaya and 30 minutes' drive to the Kuala Lumpur City Centre. As one of the largest universities in Malaysia, UPM is also a key-player in contributing to the growth of learned and skilled human capital in the nation. UPM presently has more than 28,000 students enrolled in its 78 bachelor, 7 diploma and 47 postgraduate programmes at the Masters and PhD levels (with more than 250 fields of studies). Except for the diploma programmes which are offered exclusively at UPM's branch campus in Bintulu, Sarawak all other courses are offered at the main campus in Serdang, Selangor.</p>

Type of University	Public
Year Established	1931
Total of UPM Students	28,000
Faculties	<ol style="list-style-type: none"> 1. Faculty of Agriculture 2. Faculty of Biotechnology and Biomolecular Sciences 3. Faculty of Computer Science and Information Technology 4. Faculty of Design and Architecture 5. Faculty of Educational Studies 6. Faculty of Engineering 7. Faculty of Food Science and Technology 8. Faculty of Forestry and Environmental 9. Faculty of Human Ecology 10. Faculty of Medicine and Health Science 11. Faculty of Modern Language and Communication 12. Faculty of Veterinary Medicine 13. Faculty of Science 14. Faculty of Agriculture Science and Forestry (UPMKB) 15. Faculty of Humanities, Management and Science (UPMKB)
Schools	<ol style="list-style-type: none"> 1. School of Business and Economics 2. School of Graduates Studies
Higher Institution Centre of Excellence (HICOE)	<ol style="list-style-type: none"> 1. Institute of Bioscience (IBS) 2. Institute of Tropical Agriculture and Food Security (ITAFoS) 3. Institute of Tropical Forestry and Forest Products (INTROP)
Research Institutes	<ol style="list-style-type: none"> 1. Institute of Nanoscience and Nanotechnology (ION2) 2. Halal Products Research Institute (IPPH) 3. Institute of Plantation Studies (IKP) 4. International Institute of Aquaculture and Aquatic Sciences 5. Malaysian Research Institute on Ageing (MyAgeing) 6. Institute of Mathematical Research (INSPEM) 7. Institute of Social Science Studies (IPSAS) 8. Institute Ekosains Borneo (UPMKB)

Mobility Student Programme Contact Information

Address	<p>Putra International Centre Universiti Putra Malaysia, 43400 UPM Serdang, Selangor Darul Ehsan, Malaysia</p> <p>Email: mobility@upm.edu.my</p>
	<p>Prof. Dr. Suhaimi AB Rahman Director, PUTRA International Centre</p> <p>Tel: +603 9769 8656 Email: dir.intl@upm.my</p>

Mobility Contact Person	<p>Prof. Ir. Dr. Hasfalina Che Man Deputy Director, PUTRA International Centre</p> <p>Tel: +603 9769 7258 Email: depdir.intl@upm.edu.my</p>
	<p>Mrs. Noraihan Noordin Head, PUTRA International Centre</p> <p>Tel: +603 9769 6942 Email: noraihan@upm.edu.my</p>
	<p>Ms. Nadia Zawani Hussin Head of Mobility, PUTRA International Centre</p> <p>Tel: +603 9769 7446 Email: zawani@upm.edu.my</p>
	<p>Mrs. Rahayu Ridzuan Inbound Coordinator, PUTRA International Centre</p> <p>Tel: +603 9769 3598 Email: rahayu.ridzuan@upm.edu.my</p>
	<p>Ms. Hajar Najiyah Mohd Pauzi Outbound Coordinator, PUTRA International Centre</p> <p>Tel: +603 9769 3601 Email: sh_najiyah@upm.edu.my</p>
	<p>Ms. Suhana Johan Mobility Data Coordinator, PUTRA International Centre</p> <p>Tel: +603 9769 3595 Email: hanajohan@upm.edu.my</p>
	<p>Mr. Shakir Zufayri Mohd Aspar (Outreach Programme) Inbound Coordinator, PUTRA International Centre</p> <p>Tel: +603 9769 3599 Email: shakir@upm.edu.my</p>
Website	<p>www.upm.edu.my www.intl.upm.edu.my www.akademik.upm.edu.my</p>

Mobility Related Information

Semester in UPM	1st Semester/ Term	2nd Semester/ Term
	October	March
Duration of Mobility	1 Semester	
Mobility Application Submission Deadline	1st Semester/ Term	2nd Semester/ Term
	30 May	30 October
Application Materials	Please refer to the following link. www.intl.upm.edu.my	
Language Requirement	English, Malay or others	
Documents required to apply for mobility student in UPM	<ul style="list-style-type: none"> Completed form of (OPR/INTL/BR01/INBOUND): Certified copies of academic transcripts (subject/courses that have been completed) English certificate MUET/TOEFL/IELTS if any (Non-English speaking country please provide English Language Certificate or letter from your faculty about your level of English Language. Recommendation letter from home university <p>The above documents must be sent via email to: mobility@upm.edu.my Email subject must be: INBOUND MOBILITY APPLICATION IN UPM – Your name/ Passport Number</p>	

Academic/ Course-related Information

Person In-charge	Mr. Nasrudin Yahya Head of Division of Admission Tel: +603 9769 6056 Email: nas@upm.edu.my	
Academic Calendar (2021/2022)	1st Semester/ Term	2nd Semester/ Term
	October	March
Application Submission Deadline	30 May	30 October
Expected to receive offer letter (if approved)	30 July	30 December
Course Information	Undergraduate – Faculty and Academic Division https://akademik.upm.edu.my/upload/dokumen/menul320210812111210PROGRAMME_OFFERES_&_TUITION_FEES.pdf	
	Postgraduate – Faculty and School of Graduate Studies (SGS) http://www.sgs.upm.edu.my/programme_of_study-1872	
Courses taught in English for exchange students	Most courses are taught in English for all local and international students. English Requirement: https://akademik.upm.edu.my/upload/dokumen/menul320210812111113ENGLISH_LANGUAGE_REQUIREMENTS.pdf	
Course/ Credit Requirement	Please refer to the following link: http://www.akademik.upm.edu.my/dokumen/BGAKA1_Specific_Program_Requirements_(Bachelor).pdf	
Cross-faculty Courses	Only minor/ elective courses are offered for students.	
Courses of different levels E.g. Year 2 students taking Level 3 courses	Depend on the agreement of the student's supervisor and faculty.	
Academic transcripts of exchange students	Yes, the academic transcript of exchange students will be sent to the students after the results are out upon request.	

Grading Systems

Alphabetical grade	Grade Point Marks	Grade Point Value	Description
A	80 – 100	4.000	Excellent
A-	75 – 79	3.750	Very Good
B+	70 – 74	3.500	Very Good
B	65 – 69	3.000	Good
B-	60 – 64	2.750	Good
C+	55 – 59	2.500	Satisfactory
C	50 – 54	2.000	Satisfactory
C-	47 – 49	1.750	Weak
D+	44 – 46	1.500	Weak
D	40 – 43	1.000	Very Weak
F	39 or below	0	Fail

Accommodation

On-Campus Accommodation

On-campus accommodation will be reserved for mobility students based on first come first serve basis.

- 1) **UPM Colleges**
- 2) **UPM Guest House**
- 3) **KMR OnePUTRA RESIDENCE @ UPM**

Person In Charge

UPM Colleges

Mr. Mohamed Shukri Mohamed Nor
Head of Housing and Placement Division
Tel: +603 9769 1316
Email: mshukrimn@upm.edu.my
Website: <https://bpp.upm.edu.my/>

UPM Guest House

Mr. Amiruddin Peli
Head of Guest House Unit
Tel: +603 9769 1319
Email: upmquesthouse@upm.edu.my / amir_peli@upm.edu.my
Website: https://bpp.upm.edu.my/guest_house-3907

	KMR OnePUTRA Residence, UPM Tel: +6016 2246 009 Fax: - Email: upmint@upmholdings.com Website: https://www.upmholdings.com.my/kmr-oneputra-residence.php	
Application Deadline	1st Semester/Term	2nd Semester/Term
	30 May	30 October

Visa Requirement

You are required to apply for Electronic Visa Approval Letter (E-VAL) by **yourself** through Education Malaysia Global Services Malaysia (EMGS) website before coming to Malaysia. Please be informed that EMGS will take approximately maximum one month to issue the E-VAL. After receiving the E-VAL, you are required to apply for a Single Entry Visa (SEV) from the Malaysian Embassy/ High Commission in your country before coming to Malaysia. Kindly present the E-VAL to support your visa application to the Malaysian Embassy/ High Commission in your country.

We suggest you to pay the E-VAL payment using credit card directly to EMGS (Account name: Education Malaysia Global Services, Account No: 514057662341). If the payment of E-VAL is made through institution, please submit the receipt via courier to:

Mrs. Rahayu Ridzuan
Putra International Centre
Universiti Putra Malaysia
43400 UPM Serdang Selangor Darul Ehsan Malaysia

Upon arrival, please submit your passport together with payment receipt of UPM processing fee (RM270.00) to Putra International Centre in order to get your visa from Immigration Department.

Payment must be made through CIMB Counter or Online Transaction to UPM Account:

Account No: 8002155042
Account Name: UPM COLLECTION

VAL Application deadline	End of August	End of January
Working during mobility	On campus	Off campus
	Not allowed	Not allowed

Health & Medical Insurance

<p>Medical Insurance Plan (for exchange program with the duration of one semester and above only)</p>	<p>It is compulsory for mobility students to purchase a medical insurance plan (6 months and more). The insurance details are:-</p> <ol style="list-style-type: none"> 1. Hospitalization at private hospital 2. Personal accident 3. Repatriation <p>We suggest you purchase medical insurance from EMGS.</p>
<p>Health/ Medical Examination</p>	<p>It is a compulsory for students to have their health/ medical examination done at UPM Health Centre only. This is to ensure that the student is fit to go under the Mobility Student Program at UPM.</p> <p>Please refer to the front page of UPM Medical Check-up Form for check-up instruction. For your information, medical check-up report will only valid for 2 months from the date of the check-up.</p>

Services for Mobility Students

Recommended arrival date	1st Semester/ Term	2nd Semester/ Term
	2 weeks before semester begin	
Airport pick-up service	Putra International does not provide an airport pick-up service. Student are advised to make own arrangements.	
Cost of orientation program	Please refer Estimated Expenses Section	
Orientation Program	1st Semester/ Term	2nd Semester/ Term
	October	March

Estimated Expenses Per Semester (5 months)

Non – Recurring Fee (Paid only once)	Tuition fee	RM7,000.00 – RM20,000.00 <i>Depend on MoU and Faculty/programmes</i>
	Registration, Orientation, Co-curricular and Service fee	MYR 532.50
University-administered Accommodation	Hall lodging fees	Compulsory hall meal charges (if any)
	MYR500 to MYR1800/ month	-

Private Accommodation (Off-campus)	MYR 1500 – MYR 3000/ semester *Disclaimer: - Renting is depend on type of accommodation chosen - Arrangement is made by student
Food/ Meals	MYR 5000 – 6000/ semester
Personal expenses (e.g. laundry, sundries, local transportation, etc)	From MYR 3000 – MYR 4000/ semester
Academic Expenses (e.g. books)	MYR 500/ semester

Dress Code for Students

All students are required to wear appropriate and decent clothes during class session. Shorts, miniskirts, sleeveless top, tight clothes, and flip flop are NOT allowed