

## **ESLI 064 Oral Communication Workshop**

### **CLASS SCHEDULE:**

- July 12 – August 6 (Monday – Friday)
- 7:30 am – 9:30 am CDT (please check your local time zone)
- Conversation times will be arranged outside of class time (optional, not required)

### **METHOD OF DELIVERY:**

Classes are held synchronously online using Zoom or a similar videoconferencing platform. Students must have a laptop with a web camera, a microphone, and a reliable internet connection. Headsets are recommended for better audio connection.

### **COURSE DESCRIPTION:**

Developing fluency in oral communication for non-native speakers of English. (40 class hours, 2 credit hours) Note: Students will be placed into an appropriate level based on a placement test.

### **OBJECTIVES:**

Upon completion of the course, students will be able to:

1. Prepare and deliver effective oral presentations and speeches.
2. Use appropriate language functions to discuss, respond to, and support positions in class discussions.
3. Use various language functions to participate in conversations.
4. Demonstrate the ability to understand and produce appropriate grammatical structures in spoken English.
5. Present to an external audience using an interactive “virtual” presentation.

### **OUTLINE:**

- A. Formal Speaking (Objectives 1 & 5)
  1. Organizational structure
    - a. Prepare introduction, body, and conclusion
    - b. Include appropriate support and details
    - c. Use signal words to transition between parts
  2. Delivery
    - a. Make eye contact
    - b. Speak clearly
    - c. Use visual aids appropriate for context
    - d. Engage with audience using questions
- B. Informal Speaking (Objectives 2 & 3)
  1. Speaking skills for class discussion
    - a. Begin a discussion
    - b. Express opinions

- c. Interrupt politely
  - d. Offer others a turn
  - e. Add support or details
  - f. End a discussion
2. Active listening skills for class discussion
    - a. Give verbal and non-verbal feedback
    - b. Check understanding
    - c. Ask follow-up questions
  3. Conversation skills
    - a. Begin and end a conversation
    - b. Initiate and participate in small talk
    - c. Make, accept, and decline invitations
    - d. Make, accept, and deny requests
    - e. Ask, give, and refuse permission
    - f. Ask for and give advice or suggestions

**C. Grammar (Objective 4)**

1. Verbs
  - a. Form affirmative and negative sentences, yes/no questions, and Wh-questions
  - b. Use modals for invitations, requests, permission, advice, and suggestions
  - c. Choose between past, present, or future tenses
2. Discourse connectors to show:
  - a. Time order
  - b. Compare/contrast
  - c. Reason/purpose

**EVALUATION:**

10%--Participation

20%--Informal Speaking

30%--Formal Speaking

25%--Final Test

15%--Final Project

**GRADES:** Students must earn 76% C or higher to pass the course and receive the course certificate.

A 97-100%

A- 92-96%

B+ 88-91%

B 86-87%

B- 82-85%

C+79-81%

C 76-78%

C- 73-75%

D+ 70-72%

D 67-69%

D- 61-66%

F 60% or less

**SAMPLE CALENDAR (for Low Advanced – Advanced level)**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<p>Syllabus &amp; Introductions</p> <p><b>NS Unit 4</b> -Focus on the topic -Listening 1 vocab</p> <p>HW: Listening 1</p>	<p><b>NS Unit 4</b> -Express opinions -Listening 2 vocab</p> <p><b>Conversation Skill: Small Talk</b> -“The American Phrasebook” -Role play</p>	<p><b>Discussion Skill</b> -Being a leader -Being an active speaker &amp; listener -Discussion roles &amp; terms for skills -Practice #1</p>	<p><b>NS Unit 4</b> -Vocab chart -Vocab challenge</p> <p><b>Presentation Skill</b> -Organization &amp; outlines</p> <p>HW: 1 page of notes</p>	<p><b>NS Unit 4</b> -Collocations -Paraphrasing</p> <p><b>Presentation Skill</b> -Quoting &amp; paraphrasing</p> <p>HW: Work on presentations</p>
<p><b>Presentation Skill</b> -Transition words -Citation examples</p> <p>HW: Practice presentation</p>	<p><b>Conversation Skill: Advice &amp; Suggestions</b> -Direct vs. indirect, using modals &amp; unreal conditionals</p> <p><b>Presentation Skill</b> -Partner presentations</p> <p>HW: Peer feedback</p>	<p><b>NS Unit 4</b> -Pronunciation skill -Speaking skill: asking for and giving examples</p> <p><b>Discussion Skill</b> -Agreeing &amp; disagreeing phrases -Practice #2</p> <p>HW: Presentation reflection</p>	<p><b>NS Unit 7</b> -Focus on the topic -Listening 1 vocab</p> <p><b>Conversation Skill: Invitations</b> -Formal &amp; informal phrases -Role play</p> <p>HW: Listening 1</p>	<p><b>NS Unit 7</b> -Discussion -Listening 2 vocab</p> <p><b>Presentation Skill</b> -Compare &amp; contrast activity</p> <p>HW: Listening 2</p>
<p><b>NS Unit 7</b> -Vocab chart &amp; game</p> <p><b>Presentation Skill</b> -Intro to presentation #2</p> <p>HW: Choose topics</p>	<p><b>NS Unit 7</b> -Collocations definitions &amp; challenge</p> <p><b>Presentation Skill</b> -Intro to surveys -Jigsaw reading</p> <p>HW: Finish survey questions</p>	<p><b>Presentation Skill</b> -Check questions with peer review</p> <p><b>Discussion Skill</b> -Practice #3</p> <p>HW: Collect survey responses</p>	<p><b>NS Unit 7</b> -Grammar: make, have, let, help, get</p> <p><b>Presentation Skill</b> -Making graphs/charts -Work on final presentations</p>	<p><b>Presentation Skill</b> -Effective poster presentations</p> <p><b>Conversation Skill: Requests &amp; Permission</b> -Role play</p>
<p><b>NS Unit 7</b> -Speaking skill: Clarification</p> <p><b>Presentation Skill</b> -Engaging with audience</p>	<p><b>Discussion Skill</b> -Graded Discussions</p> <p>HW: Practice presentations</p>	<p><b>Cultural Comparison Presentations</b></p> <p>HW: Peer feedback</p>	<p>Review conversation skills, discussion skills, grammar, &amp; presentation skills</p>	<p><b>Final Test</b></p>