

Guideline for Nonsubject Education

Graduate School in Ajou University

Outline of Nonsubject Education

▶ Criteria of completion of Nonsubject Education based on Research Study -----	3
▶ Research Ethics -----	4
- How to register for Online Classes of Research Ethics -----	5
- How to upload the certificate of completion of Online Lecture -----	11
▶ Research Note Writing -----	12
- How to register for Online Classes of Research Note writing -----	13
- How to upload the certificate of completion of Online Lecture -----	14
▶ Thesis Writing -----	15
- How to register for Online Classes of Thesis Writing -----	16
▶ How to search for the completion of Nonsubject Education -----	19

Criteria of completion of Compulsory Nonsubject Education based on Research Study

- ▶ Subject : Students who entered after 2014 (Encourage students who entered before 2014 to take classes)

※ Students who entered after 2014 do not submit the Dissertation without taking Nonsubject Education as below.

- ▶ Qualifications for completion

1) Students who take regular classes will be recognized alternatively.

2) Students in Ph.D program will be exempted from “Research Ethics” once and from “Research Note Writing” only in case that a student completed those classes in his/her Master’s program.

Classification	Qualification for completion	Subject of application for compulsory education	Period of Completion (Recommendation)
Research Ethics	Master’s program : at least once or more Ph.D / Integrated program : at least twice or more	Students who entered after 2014	Before submitting Thesis
Research Note Writing	At least once or more	Students who entered after 2014 (Limited in the major field of Natural Science and Engineering)	Until 2 nd semester (Recommendation)
Thesis Writing	At least once or more	Students who entered after 2014	Until 2 nd semester (Recommendation)

1) Research Ethics

Choose one of them to complete the “Research Ethics”

- ▶ Take Regular courses of Nonsubject Education based on research study

Nonsubject Education	Department	Subject Title
Research Ethics	Molecular Science and Technology	Introduction to Molecular Science and Technology (Spring semester)
	NCW Engineering	NCW Seminar
	Medical Sciences *	Methodology for Biomedical Research 1,2
	Biomedical Sciences *	Analysis and utilization of biomedical data

- From 2015, Students who take courses of ‘Methodology for Biomedical Research 1,2’ or ‘Analysis and utilization of biomedical data’ will be recognized to complete all of the nonsubject education like Thesis Writing, Research Ethics and Research Note Writing.
- ▶ Students have to take courses before submitting the thesis for degree.
- ▶ Take Online Lecture for Research Note Writing : Login the website (KIRD, <http://cyber.kird.re.kr/main.do>) - Online Education -Take Courses - Print out the certificate of completion - Upload the certificate of completion on AIMS2 portal Website

KIRD, <http://cyber.kird.re.kr/main.do>



교육안내

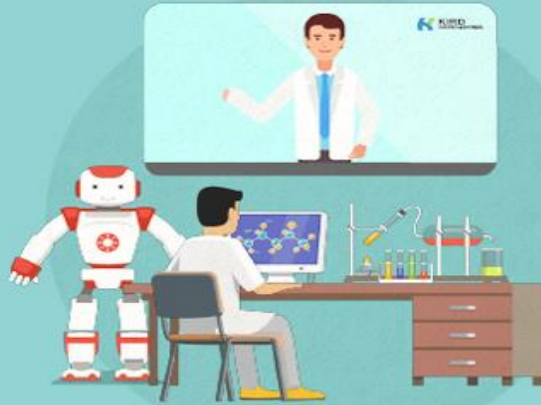
이러닝

영상·지식콘텐츠

교육신청

학습지원센터

마이페이지



온라인 교육 포털

연간 20만
과학기술인이
선택한 교육!!

실시간 온라인 교육플랫폼 구축으로
쌍방향 화상강의 제공 예정

공공 28%, 대학 67%, 산업 5%



회원가입



수강신청



학습하기



학습문의



수료증발급



연구윤리 바로가기



학습지원센터 안내

1588-5834

평일 09:00~18:00 (토/일/공휴일 휴무)

점심 12:00~13:00

KIRD, <http://cyber.kird.re.kr/main.do>

- Introduction of Online Education**
- E-learning
- Knowledge and Video
- Application of Online Education
- Learning Support Center
- My Page



<ul style="list-style-type: none"> Introduction of educational service Introduction of Online Education System 	<ul style="list-style-type: none"> R&D Leadership Sympathy 	<ul style="list-style-type: none"> Video Content Knowledge Data Center Cyber Education Forum 	<ul style="list-style-type: none"> Application of Online Education 	<ul style="list-style-type: none"> Notice FAQ Joint use of contents
--	---	---	---	--




**실시간 온라인 교육플랫폼 구축으로
쌍방향 화상강의 제공 예정**

**과학기술인이
선택한 교육!!**

공공 28%, 대학 67%, 산업 5%

-  Join
-  Apply Enrollment
-  Learning
-  Study Inquiry
-  Issue Certificate
-  Go to Research Ethics

 Learning Support Center Information


1588-5834

Weekdays 09:00~18:00 (Close on Saturday, Sunday and Public Holidays)
Lunch 12:00~13:00



Join

Join

 Please join us to use more services.

step 1

Member Classification

step 2

Agree with Terms and Conditions

step 3

Verification

step 4

Input user information

step 5

Joined.



Koreans over 14 years old

General Member

Join



Koreans

Koreans residing overseas



Foreigner

Sign up

Membership Application - Type of Members

Sign up for the membership and use more services from the agency and the eLearning.



Terms of Membership

Article 1 [Purpose]

Under these terms, Korea Institute of Human Resources Development in Science & Technology (hereafter, "KIRD") shall define the rights, duties, and responsibilities of KIRD and the user(s) (hereafter, "member(s)") of its services.

Article 2 [Definition]

① The terms herein are defined as appear below.

I agree to all

I agree to the terms of membership.

Collection and Use of Personal Information

All personal information handled by Korea Institute of Human Resources Development in Science & Technology (hereafter, "KIRD") shall be collected, retained, and processed in accordance with the relevant laws or with the agreement of the information holder.

KIRD shall honor its members' right to access and correct their personal information that they have retained in accordance with the relevant laws. With regard to the infringement of such rights, etc., the members may file an administrative appeal in accordance with the Administrative Appeals Act, and may file an application with the Personal Information Dispute Arbitration Committee, Privacy Complaints Center. etc.. seeking the resolution of disputes or consultation.

I have confirmed the above contents.

Agreement on the Gathering and Use of Personal Information (Essential/Optional)

With regard to the provision of KIRD's educational portal (e-learning portal) services, KIRD will collect and use the personal information of its members and provide it to third parties as follows. Please read the contents carefully and decide whether to agree or not to such.

KIRD, <http://cyber.kird.re.kr/main.do>

Introduction of Online Education	E-learning	Knowledge and Video	Application of Online Education	Learning Support Center	My Page
----------------------------------	------------	---------------------	---------------------------------	-------------------------	---------

Introduction of educational service Introduction of Online Education System	R&D Leadership Sympathy	Video Content Knowledge Data Center Cyber Education Forum	Application of Online Education	Notice FAQ Joint use of contents	
--	-------------------------------	---	---------------------------------	--	---



과학기술인이
선택한 교육!!

공공 28%, 대학 67%, 산업 5%

실시간 온라인 교육플랫폼 구축으로
쌍방향 화상강의 제공 예정

● ● ● ▶ ||



Join



Apply Enrollment



Learning



Study Inquiry



Issue Certificate



Go to Research Ethics



Learning Support Center Information

1588-5834

Weekdays 09:00~18:00 (Close on Saturday, Sunday and Public Holidays)
Lunch 12:00~13:00



Customized Course Recommendations
We offer course recommendations customized for your needs.
go >







Certificate of Completion Issuance
If you have completed an educational course, receive your Certificate of Completion!
go >

• Course Category: All All All

• Name of Course: X **Search**

Recent lectures

Total 2 Posts List gallery

Name of Course	Application Period	Education Period	Education Hours	mobile	Preview	Register for courses
 Research ethics course for researcher (Natural Science & Engineering)	2017-03-01~2017-12-31	Ordinary	2	Mobile support	 Preview	Register
 Research ethics course for researcher (Liberal Arts & Social Sciences)	2017-03-01~2017-12-31	Ordinary	2	Mobile support	 Preview	Register

OR

Inquire  by Phone
1588-5834
Weekdays 9 AM - 6 PM
(Close on weekends and holidays)

- ▶ Application for approval of nonsubject completion : In case that you completed the nonsubject courses from outside education institute, please use the certificate of completion and attach it on AIMS portal when you want to apply for approval of completion for nonsubject education.
- ▶ Application Procedure : Login AIMS2 portal - Nonsubject - ① Application for approval of Nonsubject completion - Check the courses - ② Click the Application button - Write down the details of Program that you took - ③ Upload the certificate of completion of Online Lecture (Please upload the file after turning your files (certificate of completion) off) - ④ Click the Application for Completion button (Participate in the survey in case of Survey Program) - Approval of completion from Office of Graduate school

비교과 이수인증신청

대학교원사 > 비교과 > Web > 비교과 이수인증신청

프로그램 개설 내역

년도	학기	이수구분	비교과 프로그램명	이수인증신청기간	상세	구분
2014	2학기	필수	연구윤리교육	2014/09/23 09:00~2015/02/27 17:00	상세보기	신청
2014	2학기		연구노트작성법교육	2014/09/23 09:00~2015/02/27 17:00	상세보기	신청

[건수: 2 건]

이수인증 신청 내역 (교과과목명:연구윤리교육)

년도	학기	신청번호	신청일자	참여프로그램명	진행상태

이수인증 신청 ※ 5Mb 이하 파일만 등록 가능합니다.

이수구분: 필수 진행상태: 신청일자: 신청자:

참여프로그램명:

증빙서류(필수): 업로드 다운로드

참여상세내역 [교육기간/장소등]:

이수신청 이수신청 취소

※ 이수신청절차: ① 비교과프로그램참여 => ② 증빙서 첨부 후 이수신청 => ③ 설문조사프로그램은 설문참여 => ④ 관리부서 확인 후 이수승인

2) Research Note Writing

Choose one of them to complete the “Research Note Writing”

- ▶ Take regular courses of Nonsubject Education based on research study


Nonsubject Education	Department	Subject Title
Research Note Writing	Molecular Science and Technology	Introduction to Molecular Science and Technology(Spring Semester)
	NCW Engineering	NCW Seminar
	Medical Sciences *	Methodology for Biomedical Research 1,2
	Biomedical Sciences *	Analysis and utilization of biomedical data

* From 2015, Students who take courses of ‘Methodology for Biomedical Research 1,2’ or ‘Analysis and utilization of biomedical data’ will be recognized to complete all of the nonsubject education like Thesis Writing, Research Ethics and Research Note Writing.


- ▶ Students have to take courses before submitting the thesis for degree.
- ▶ Take Online Lecture for Research Note Writing : Login the website (KIRD, <http://cyber.kird.re.kr/main.do>) - Online Education -Take Courses - Print out the certificate of completion - Upload the certificate of completion on AIMS2 portal Website


KIRD, <http://cyber.kird.re.kr/main.do>

- The Entire
- R&D Essential
- R&D Professional

Thumbnail Image 

There are no recommended contents.


Customized Course Recommendations
We offer course recommendations customized for your needs.


Certificate of Completion Issuance
If you have completed an educational course, receive your Certificate of Completion! go >

• Course Category: All All All

• Name of Course: Laboratory Notebook

Search

Recent lectures

Total 1 Posts List gallery

Name of Course	Application Period	Education Period	Education Hours	mobile	Preview	Register for courses
 Laboratory Notebook	2017-09-01 ~ 2017-09-20	2017-09-01 ~ 2017-09-30	2	Mobile support	 Preview	Register

Inquire  by Phone
1588-5834
Weekdays 9 AM - 6 PM
(Close on weekends and holidays)

- ▶ Application for approval of nonsubject completion : In case that you completed the nonsubject courses from outside education institute, please use the certificate of completion and attach it on AIMS portal when you want to apply for approval of completion for nonsubject education.
- ▶ Application Procedure : Login AIMS2 portal - Nonsubject - ① Application for approval of Nonsubject completion - Check the courses - ② Click the Application button - Write down the details of Program that you took - ③ Upload the certificate of completion of Online Lecture (Please upload the file after turning your files (certificate of completion) off) - ④ Click the Application for Completion button (Participate in the survey in case of Survey Program) - Approval of completion from Office of Graduate school

비교과 이수인증신청

대학원학사 > 비교과 > Web > 비교과 이수인증신청

프로그램 개설 내역

년도	학기	이수구분	비교과 프로그램명	이수인증신청기간	상세	구분
2014	2학기	필수	연구윤리교육	2014/09/23 09:00~2015/02/27 17:00	상세보기	신청
2014	2학기		연구노트작성법교육	2014/09/23 09:00~2015/02/27 17:00	상세보기	신청

[건수: 2 건]

이수인증 신청 내역 (교과목명:연구윤리교육)

년도	학기	신청번호	신청일자	참여프로그램명	진행상태

이수인증 신청 ※ 5Mb 이하 파일만 등록 가능합니다.

이수구분: 필수 진행상태: 신청일자: 신청자:

참여프로그램명:

증빙서류(필수): 업로드 다운로드

참여상세내역 [교육기간/장소등]:

이수신청 이수신청 취소

※ 이수신청절차: ① 비교과프로그램참여 => ② 증빙서 첨부 후 이수신청 => ③ 설문조사프로그램은 설문참여 => ④ 관리부서 확인 후 이수승인

3) Thesis Writing

Choose one of them to complete the "Thesis Writing"

▶ Take Regular courses of Nonsubject Education based on research study

Nonsubject Education	Department	Subject Title	
Thesis Writing	NCW Engineering	NCW Seminar	
	Molecular Science and Technology	Full Cycle Research Methodology(Fall semester)	
	Medical Sciences *	Methodology for Biomedical Research 1,2	
	Biomedical Sciences *	Analysis and utilization of biomedical data	
	Nursing		Nursing Research
			Dissertation Seminar

* From 2015, Students who take courses of 'Methodology for Biomedical Research 1,2' or 'Analysis and utilization of biomedical data' will be recognized to complete all of the nonsubject education like Thesis Writing, Research Ethics and Research Note Writing.

- 1) Period : Lecture will be opened every semester
- 2) Lecture Type : Online Lecture (Take online lecture through 아주Bb of AIMS portal)
- 3) How to apply for courses : AIMS portal Login - 대학원학사(Academic Information for Graduate school) - 비교과(Nonsubject)
 - 수강신청(Application for classes)
- 4) Management of Attendance & Completion : Only in case that students take all chapters of each classes completely, it will be recognized as completion.(Fast forward will not be recognized) The completion of online lecture for thesis writing will be recognized en bloc by office of graduate school at the end of each semester in every year.

▶ How to register for Online classes for Thesis Writing

- Procedure : AIMS2 Portal Login - 비교과(Nonsubject) - ① 비교과수강신청 (Application for Nonsubject education) - Confirm the classes opened - ②Application(신청)
- The list of classes that you applied : You can check the list of classes you applied from bottom table, and you can cancel it by clicking ④the cancellation button.

비교과

학적(Personal Info.) 교과수업(Class Info.) 성적(Grades) 장학 등록(Reg.) 비교과 졸업(Gradu.) 통합상담 학생 생활관(Dorm.) 기초교육대학

비교과 수강신청

대학원학사 > 비교과 > Web > 비교과 수강신청

비교과 교과목 개설 내역

년도	학기	이수...	비교과 교과목명	정원	수강신청기간	교육기간	구분	상세
2014	2학기	필수	(인문사회계)논문작성법(1000	2014/09/02 09:00~2014/12/31 17:00	2014/09/15~2014/12/31 [] 09:00 23:59	신청	상세보기
2014	2학기	필수	(인문사회계)논문작성법(1000	2014/09/02 09:00~2014/12/31 17:00	2014/09/15~2014/12/31 [] 09:00 23:59	신청	상세보기
2014	2학기	필수	(이공계)논문작성법(영어	1000	2014/09/25 09:00~2014/12/31 17:00	2014/09/25~2014/12/31 [] 09:00 23:59	신청	상세보기

[건수: 3 건]

수강신청 내역

년도	학기	비교과 교과목명	신청일자	진행상태	반려사유	구분	상세
2014	2학기	(이공계)논문작성법(한국어강의)	2014/10/27 15:49	수강승인		취소	상세보기

▶ Take Online Lecture for Thesis Writing (AIMS2 portal - 아주Bb)

- Procedure : AIMS2 Portal Login - 아주Bb

마이페이지 코너 커뮤니티 Bb HELP

나의 조직

현재 어느 조직에도 참여하고 있지 않습니다.

동영상 예,복습 커뮤니티

소프트웨어학과 반추학습

일반대학원 비교과 온라인강의 (TEL. 219-2303)

해당 강좌는 일반대학원용으로 제작된 온라인 강의 자료입니다.
대학원생이면 누구나 자가 등록을 통해 수강이 가능합니다.

일반대학원 이공계	논문작성법(영어강의) Thesis Writing (Natural Science & Engineering) 논문작성법(한국어강의)
일반대학원 인문사회계	논문작성법(영어강의) Thesis Writing (Liberal Arts & Social Sciences) 논문작성법(한국어강의)

[일반대학원생] (이공계)논문작성법

[일반대학원생] (이공계)논문작성법(영어강의)

홈

사이버강의실

+ 등록

조직에 등록: [일반대학원생] (이공계)논문작성법(영어강의)

교수: 관리자, 박성인

카테고리: 교육학,고등교육

계속 진행하려면 확인을 클릭하세요. 취소 **확인**

조직에 등록되지 않은 사용자입니다.

조직에 등록되지 않은 사용자입니다.
등록하려면 여기를 누르십시오.
2018년 2월 28일 수요일 오후 3시 16분 15초 KST

실행 성공:성공: [일반대학원생] (이공계)논문작성법(영어강의) (PRO_2018_017) 에 **하번** 으로 등록 처리됨. 계속하려면 OK를 누르십시오.
2018년 2월 28일 수요일 오후 3시 16분 36초 KST

← 확인

How to search for the completion of Nonsubject Education

How to search for the completion of Nonsubject Education (AIMS2 portal)

- ▶ How to search for the completion of nonsubject education : You can find the subject title, how to complete the education and the Period of completion through AIMS2 portal website.

- Procedure : AIMS2 portal - Nonsubject - ① Search for the completion of nonsubject education - ② Click “search” button

The screenshot displays the AIMS2 portal interface. On the left sidebar, under the 'Web' section, the menu item '비교과 이수내역조회' (Search for Comparison Course Completion Record) is highlighted with a red box and a circled '1'. The main content area shows a table titled '비교과 이수 내역' (Comparison Course Completion Record) with a search button '포토폴리오출력' and a search icon '조회' (circled '2'). The table contains the following data:

이수구분	대상과목명	이수여부	이수방법	이수년도	이수학기	이수과목명
필수	논문작성법	미이수				
필수	연구윤리	미이수				

The background features abstract, overlapping green geometric shapes in various shades, including light lime green, medium green, and dark forest green. These shapes are primarily located on the left and right sides of the frame, creating a modern, dynamic feel. The central area is a clean white space where the text is placed.

Thank you :)

Graduate School in Ajou University