

The background features abstract, overlapping green geometric shapes in various shades, including light lime green, medium green, and dark forest green. These shapes are primarily located on the left and right sides of the page, framing the central white area.

# Guideline for Nonsubject Education

Graduate School in Ajou University

# Outline of Nonsubject Education

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# Criteria of completion of Compulsory Nonsubject Education based on Research Study

Subject : Students who entered after 2014 (Encourage students who entered before 2014 to take classes)

※Students who entered after 2014 do not submit the Dissertation without taking Nonsubject Education as below.

## Qualifications for completion

- 1) Students who take regular classes will be recognized alternatively.
- 2) Students in Ph.D program will be exempted from “Research Ethics” once and from “Research Note Writing” only in case that a student completed those classes in his/her Master’s program.

Classification	Qualification for completion	Subject of application for compulsory education	Period of Completion (Recommendation)
Research Ethics	Master’s program : at least once or more Ph.D / Integrated program : at least twice or more	Students who entered after 2014	Before submitting Thesis
Research Note Writing	At least once or more	Students who entered after 2014 (Limited in the major field of Natural Science and Engineering)	Until 2 <sup>nd</sup> semester (Recommendation)
Thesis Writing	At least once or more	Students who entered after 2014	Until 2 <sup>nd</sup> semester (Recommendation)

# 1) Research Ethics

Choose one of them to complete the “Research Ethics”

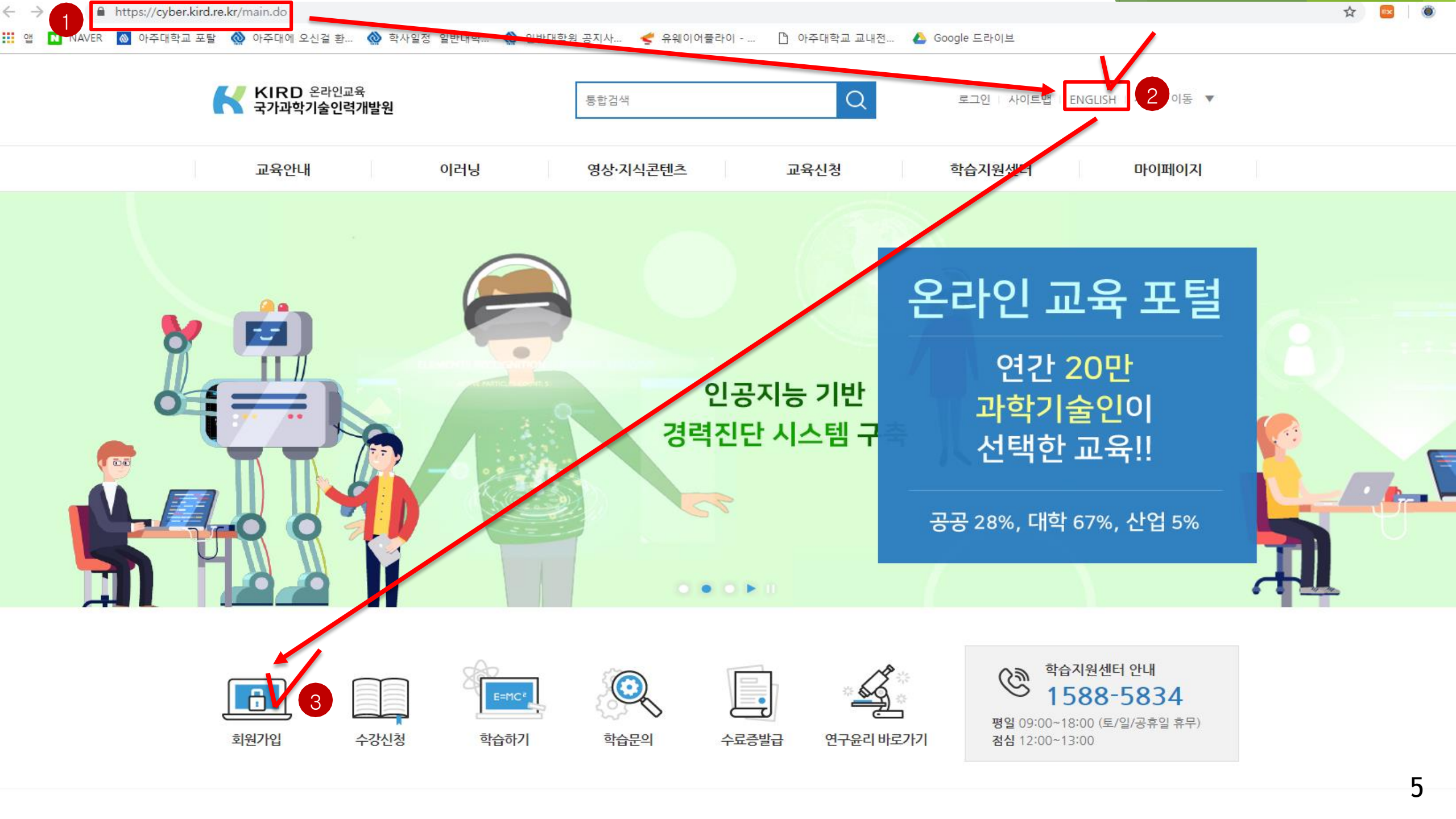
Take Regular courses of Nonsubject Education based on research study

Nonsubject Education	Department	Subject Title
Research Ethics	Molecular Science and Technology	Introduction to Molecular Science and Technology (Spring semester)
	NCW Engineering	NCW Seminar
	Medical Sciences *	Methodology for Biomedical Research 1,2
	Biomedical Sciences *	Analysis and utilization of biomedical data

- From 2015, Students who take courses of ‘Methodology for Biomedical Research 1,2’ or ‘Analysis and utilization of biomedical data’ will be recognized to complete all of the nonsubject education like Thesis Writing, Research Ethics and Research Note Writing.

Students have to take courses before submitting the thesis for degree.

Take Online Lecture for Research Note Writing : Login the website (KIRD, <https://cyber.kird.re.kr/main.do>) - Online Education -Take Courses - Print out the certificate of completion - Upload the certificate of completion on AIMS2 portal Website



1

https://cyber.kird.re.kr/main.do

ENGLISH

2

회원가입

3

수강신청

학습하기

학습문의

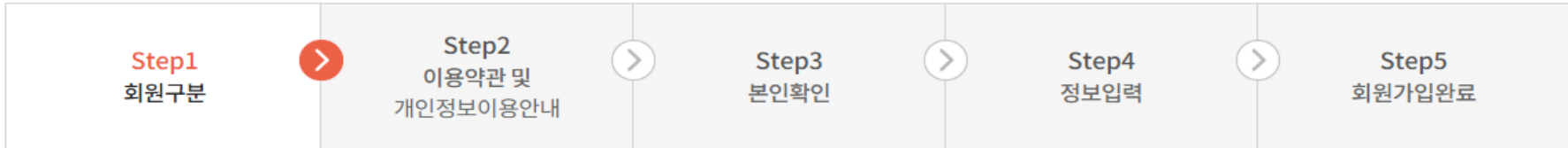
수료증발급

연구윤리 바로가기

학습지원센터 안내  
**1588-5834**  
평일 09:00~18:00 (토/일/공휴일 휴무)  
점심 12:00~13:00

# 통합회원가입

- 원도우10 엣지브라우저에서는 회원가입이 불가능하오니, IE11 또는 크롬을 사용해 주시기 바랍니다.
- 회원으로 가입하셔서 기관과 이력님의 더 많은 서비스를 이용해 보세요.



**일반회원**  
(14세 이상 내국인)

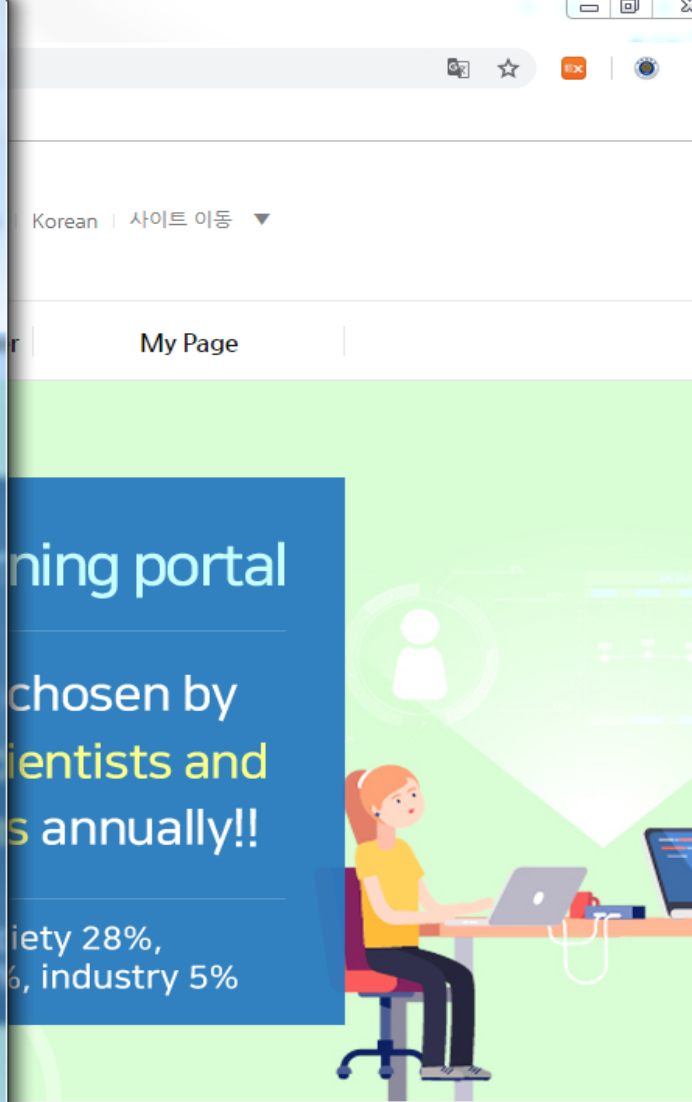
가입하기

**내국인  
해외거주자**

가입하기

**Foreigner**

Sign up



Introduction of Online Education

E-learning

Knowledge and Video

Application of Online Education

Learning Support Center

My Page



1

Join

2

Apply Enrollment

Learning

Study Inquiry

Issue Certificate

Go to Research Ethics

Learning Support Center Information  
**1588-5834**  
Weekdays 09:00~18:00 (Close on Saturday, Sunday and Public Holidays)  
Lunch 12:00~13:00



**Application of Online Education**

Application of Online Education

Application of Online Education > Application of Online Education

## Application of Online Education



R&D역량			<input type="button" value="Reset"/>
리더십역량			
공감역량			

Education Type:

Competency:

Course:

All 2 Cases 10

Course Name	Enrollment Term	Educational Term	Education Time	Preview
 <p><b>Research ethics course for research manager (Humanities &amp; Social Sciences)</b> 연구윤리, 도덕성</p>	2019-02-01 ~ 2019-02-28	2019-02-01 ~ 2019-02-28		
 <p><b>Research ethics course for research manager (Science &amp; Engineering)</b> 연구윤리, 도덕성</p>	2019-02-01 ~ 2019-02-28	2019-02-01 ~ 2019-02-28	2	<input type="button" value="Preview"/>

1. Online Education
2. Take Courses
3. Print out the certificate of completion
4. Upload the certificate of completion on AIMS2 portal Website

2 OR

Choose 'one' Session according to your major



Application for approval of nonsubject completion : In case that you completed the nonsubject courses from outside education institute, please use the certificate of completion and attach it on AIMS portal when you want to apply for approval of completion for nonsubject education.

Application Procedure : Login AIMS2 portal - Nonsubject - ① Application for approval of Nonsubject completion - Check the courses - ② Click the Application button - Write down the details of Program that you took - ③ Upload the certificate of completion of Online Lecture (Please upload the file after closing your file (certificate of completion)) - ④ Click the Application for Completion button (Participate in the survey in case of Survey Program) - Approval of completion from Office of Graduate school

**비교과 이수인증신청**

대학원학사 > 비교과 > Web > 비교과 이수인증신청

**프로그램 개설 내역**

년도	학기	이수구분	비교과 프로그램명	이수인증신청기간	상세	구분
2014	2학기	필수	연구윤리교육	2014/09/23 09:00~2015/02/27 17:00	상세보기	신청
2014	2학기		연구노트작성법교육	2014/09/23 09:00~2015/02/27 17:00	상세보기	신청

[건수: 2 건]

**이수인증 신청 내역 (교과과목명:연구윤리교육)**

년도	학기	신청번호	신청일자	참여프로그램명	진행상태

**이수인증 신청** × 5Mb 이하 파일만 등록 가능합니다.

이수구분: 필수      진행상태:      신청일자:      신청자:      진행상태

참여프로그램명:      신청자

증빙서류(필수):      업로드      다운로드

참여상세내역 [교육기간/장소등]:      업로드      다운로드

이수신청      이수신청 취소

※ 이수신청절차 : ① 비교과프로그램참여 => ② 증빙서 첨부 후 이수신청 => ③ 설문조사프로그램은 설문참여 => ④ 관리부서 확인 후 이수승인

## 2) Research Note Writing

Choose one of them to complete the “Research Note Writing”

Take regular courses of Nonsubject Education based on research study

Nonsubject Education	Department	Subject Title
Research Note Writing	Molecular Science and Technology	Introduction to Molecular Science and Technology(Spring Semester)
	NCW Engineering	NCW Seminar
	Medical Sciences *	Methodology for Biomedical Research 1,2
	Biomedical Sciences *	Analysis and utilization of biomedical data

\* From 2015, Students who take courses of ‘Methodology for Biomedical Research 1,2’ or ‘Analysis and utilization of biomedical data’ will be recognized to complete all of the nonsubject education like Thesis Writing, Research Ethics and Research Note Writing.

Students have to take courses before submitting the thesis for degree.

Take Online Lecture for Research Note Writing : Login the website (KIRD, <http://cyber.kird.re.kr/main.do>) - Online Education -Take Courses - Print out the certificate of completion - Upload the certificate of completion on AIMS2 portal Website

**Application of Online Education** ✓

Application of Online Education

Application of Online Education > Application of Online Education


### Application of Online Education

R&D역량			Reset
리더십역량			
공감역량			

Education Type: - all -    Competency: - Select -    Reset

Course: 1 laboratory notebook    Search

[View All E-Learning Courses](#)    New Lecture    All 1 Cases    10

Course Name	Enrollment Term	Educational Term	Education Time	Preview
 <b>Laboratory Notebook</b> 연구노트, 데이터관리	2019-02-01 ~ 2019-02-28	2019-02-01 ~ 2019-02-28	2	Preview

1. Online Education
2. Take Courses
3. Print out the certificate of completion
4. Upload the certificate of completion on AIMS2 portal Website

Application for approval of nonsubject completion : In case that you completed the nonsubject courses from outside education institute, please use the certificate of completion and attach it on AIMS portal when you want to apply for approval of completion for nonsubject education.

Application Procedure : Login AIMS2 portal - Nonsubject - ① Application for approval of Nonsubject completion - Check the courses - ② Click the Application button - Write down the details of Program that you took - ③ Upload the certificate of completion of Online Lecture (Please upload the file after turning your files (certificate of completion) off) - ④ Click the Application for Completion button (Participate in the survey in case of Survey Program) - Approval of completion from Office of Graduate school

**비교과 이수인증신청**

대학원학사 > 비교과 > Web > 비교과 이수인증신청

**프로그램 개설 내역**

년도	학기	이수구분	비교과 프로그램명	이수인증신청기간	상세	구분
2014	2학기	필수	연구윤리교육	2014/09/23 09:00~2015/02/27 17:00	상세보기	신청
2014	2학기		연구노트작성법교육	2014/09/23 09:00~2015/02/27 17:00	상세보기	신청

[건수: 2 건]

**이수인증 신청 내역 (교과목명:연구윤리교육)**

년도	학기	신청번호	신청일자	참여프로그램명	진행상태

**이수인증 신청** ※ 5Mb 이하 파일만 등록 가능합니다.

이수구분	필수	진행상태	
신청일자		신청자	
참여프로그램명			
증빙서류(필수)		업로드	다운로드
참여상세내역 [교육기간/장소등]			

이수신청 이수신청 취소

※ 이수신청절차 : ① 비교과프로그램참여 => ② 증빙서 첨부 후 이수신청 => ③ 설문조사프로그램은 설문참여 => ④ 관리부서 확인 후 이수승인

# 3) Thesis Writing

Choose one of them to complete the "Thesis Writing"

Take Regular courses of Nonsubject Education based on research study

Nonsubject Education	Department	Subject Title
Thesis Writing	NCW Engineering	NCW Seminar
	Molecular Science and Technology	Full Cycle Research Methodology(Fall semester)
	Medical Sciences *	Methodology for Biomedical Research 1,2
	Biomedical Sciences *	Analysis and utilization of biomedical data
	Nursing	Nursing Research
		Dissertation Seminar

\* From 2015, Students who take courses of 'Methodology for Biomedical Research 1,2' or 'Analysis and utilization of biomedical data' will be recognized to complete all of the nonsubject education like Thesis Writing, Research Ethics and Research Note Writing.

- 1)Period : Lecture will be opened every semester
- 2)Lecture Type : Online Lecture (Take online lecture through 아주Bb of AIMS portal)
- 3)How to apply for courses : AIMS portal Login - 대학원학사(Academic Information for Graduate school) - 비교과(Nonsubject)
  - 수강신청(Application for classes)
- 4)Management of Attendance & Completion : Only in case that students take all chapters of each classes completely, it will be recognized as completion.(Fast forward will not be recognized) The completion of online lecture for thesis writing will be recognized en bloc by office of graduate school at the end of each semester in every year.

학생정보      마지막 접속일자 : 2019.03.06

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메일함      [신분변경](#)   [사진변경](#)   [내정보](#)

수업시간표

월	화	수	목	금	토
조회된 데이터가 없습니다.					

내 캘린더 - 03.06 (수)

2019. 03



공지사항

공지사항    Ajou News    세미나/포럼    교내소식

- [캠퍼스리크루팅] 삼성엔지니어링 채...      2019.03.06
- [캠퍼스리크루팅] 삼성전자 네트워크...      2019.03.06
- [캠퍼스리크루팅] 삼성전자DS 기흥/...      2019.03.06
- 콘텐츠 크리에이터를 찾습니다 - 아우...      2019.03.06
- [학생상담소] 3월 집단심리검사 참여...      2019.03.06
- [국제학부] 한국학 전공필수 과목 안내      2019.03.06
- 2019학년도 1학기 사물함 3차 추가...      2019.03.06
- [중앙도서관] 아리진 14-1호 뉴스레...      2019.03.05

더보기

맞춤공지

- 2019-1학기 일반대학원 수강신청 장...      2019.03.04
- 2019학년도 1학기 재학생 등록금 고...      2019.02.19
- 2019학년도 1학기 수료생 등록 고지...      2019.02.19

더보기

아주광장

- 학교 식당 메뉴 관련      2019.03.05

학사일정

3월	4월	5월	6월	7월	8월	9월
• 2019학년도 1학기 수강지도...					02.11 (월) ~ 03.11 (월)	
• 삼일절					03.01 (금) ~ 03.01 (금)	
• 2019학년도 1학기 외국어시...					03.01 (금) ~ 03.31 (일)	
• 2019학년도 1학기 개강일					03.04 (월) ~ 03.04 (월)	
• 1학기 수강정정기간					03.07 (목) ~ 03.11 (월)	

더보기

교내전화번호

이름

아주대 대표전화	031) 219-2114
산학협력단	031) 219-1754
발전기금	031) 219 - 1646 - 9
중앙도서관	031) 219 - 2126

AJOU SCHOLAR

도서검색

대출도서목록

조회된 대출 도서 목록이 없습니다

### How to register for Online classes for Thesis Writing

- Procedure : AIMS2 Portal Login - ① 비교과(Nonsubject) - ② 비교과수강신청 (Application for Nonsubject education)
- Confirm the classes opened - Application(신청)

- The list of classes that you applied : You can check the list of classes you applied from bottom table, and you can cancel it by clicking the cancellation button.





### 비교과 수강신청

대학원학사 > 비교과 > Web > 비교과 수강신청

#### 비교과 교과목 개설 내역

년도	학기	이수...	비교과 교과목명	정원	수강신청기간	교육기간	구분	상세
2019	1학기	필수	(인문사회계)논문작성법(한국어강의)	100	2019/08/01 ~ 2019/08/31	2019/08/01 ~ 2019/08/31	신청	상세보기
2019	1학기	필수	(인문사회계)논문작성법(영어강의)	100	2019/08/01 ~ 2019/08/31	2019/08/01 ~ 2019/08/31	신청	상세보기
2019	1학기	필수	(이공계)논문작성법(한국어강의)	100	2019/08/01 ~ 2019/08/31	2019/08/01 ~ 2019/08/31	신청	상세보기
2019	1학기	필수	(이공계)논문작성법(영어강의)	100	2019/08/01 ~ 2019/08/31	2019/08/01 ~ 2019/08/31	신청	상세보기

[건수: 4 건]

#### 수강신청 내역

년도	학기	비교과 교과목명	신청일자	진행상태	반려사유	구분	상세

[건수:  건]

김중화(herron)

대표권한 학생(대학원)

- 비교과 수강신청
- 비교과 이수인증신청
- 학술및기타활동관리
- 설문참여하기
- 비교과 이수내역조회

사이트맵 바로가기

Choose 'one' session for students with Liberal Arts & social sciences major

Choose 'one' session for students with Natural major science & engineering major

3 Choose 'one' session



# Take Online Lecture for Thesis Writing (AIMS2 portal - 아주Bb)

학생정보    마지막 접속일자 : 2019.03.06

---

메일함    신분변경    사진변경    내정보


수업시간표

월	화	수	목	금	토
조회된 데이터가 없습니다.					

내 캘린더 - 03.06 (수)

2019. 03

메일함 받은메일 (304/2312)



공지사항

공지사항    Ajou News    세미나/포럼    교내소식

- [캠퍼스리크루팅] 삼성엔지니어링 채... 2019.03.06
- [캠퍼스리크루팅] 삼성전자 네트워크... 2019.03.06
- [캠퍼스리크루팅] 삼성전자DS 기흥/... 2019.03.06
- 콘텐츠 크리에이터를 찾습니다 - 아우... 2019.03.06
- [학생상담소] 3월 집단심리검사 참여... 2019.03.06
- [국제학부] 한국학 전공필수 과목 안내 2019.03.06
- 2019학년도 1학기 사물함 3차 추가... 2019.03.06
- [중앙도서관] 아리진 14-1호 뉴스레... 2019.03.05

맞춤공지

- 2019-1학기 일반대학원 수강신청 정... 2019.03.04
- 2019학년도 1학기 재학생 등록금 고... 2019.02.19
- 2019학년도 1학기 수료생 등록 고지... 2019.02.19
- 2019-2020 중국 정부 초청 장학생 선... 2019.02.18

아주광장

학교에 바란다    자유게시판

- 학교 식당 메뉴 관련 2019.03.05

학사일정

3월	4월	5월	6월	7월	8월	9월
• 2019학년도 1학기 수강지도...					02.11 (월) ~ 03.11 (월)	
• 삼일절					03.01 (금) ~ 03.01 (금)	
• 2019학년도 1학기 외국어시...					03.01 (금) ~ 03.31 (일)	
• 2019학년도 1학기 개강일					03.04 (월) ~ 03.04 (월)	
• 1학기 수강정정기간					03.07 (목) ~ 03.11 (월)	

교내전화번호

아주대 대표전화    031) 219-2114

산학협력단    031) 219-1754

발전기금    031) 219-1646-9

중앙도서관    031) 219-2126

도서검색

대출도서목록

조회된 대출 도서 목록이 없습니다

• 대출도서    • 연체도서

공지사항    도서관과 친해지기 2탄: 신

열람실 현황    시설예약

나의 코스  
현재 어느 코스에도 학생으로 등록되어 있지 않습니다.

Qwickly  
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Bb SUPPORT

교수용 가이드(PDF)  
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과제제출 방법 안내  
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1page Quick Guide(English)

연락처: 031-219-1865, 3608

교수 - 질의응답(Q&A) 바로가기  
학생 - 질의응답(Q&A) 바로가기  
교수용 FAQ  
학생용 FAQ

Choose 'one' session for students with Liberal Arts & social sciences major

Choose 'one' session for students with Natural major science & engineering major

Choose 'one' session for students with Liberal Arts & social sciences major

# Take Online Lecture for Thesis Writing (AIMS2 portal - 아주Bb)

The screenshot illustrates the process of accessing online lectures for thesis writing on the AIMS2 portal. It is divided into three main sections:

- Navigation Menu (Left):** A dark sidebar menu with the following items: Thesis Writing(Liberal Arts & Social Sciences), Home Page, Class Notice, Video Lectures (highlighted with a red box and a '1' in a red circle), Online Attendance, 게시판, Q&A, Tools, and Help.
- Video Lectures Page (Top):** The main content area shows a folder icon and the title "Thesis Writing(Liberal Arts & Social Sciences) 1". Below the title, it states: "The period of attendance is from **March 4, 2019 (Mon)** to **June 30, 2019 (Sun)**." This entire section is enclosed in a red box with a '2' in a red circle.
- Video List (Middle):** Under the heading "Thesis Writing(Liberal Arts & Social Sciences) 1", there are two video entries, each with a document icon and a duration of 23:59:
  - XIN - 1.How to Write an Analytical and Empirical Research Paper in Social Sciences 1 1 / 2019-03-04 00:00 ~ 2019-06-30 23:59
  - XIN - 2.How to Write an Analytical and Empirical Research Paper in Social Sciences 1 2 / 2019-03-04 00:00 ~ 2019-06-30 23:59This list is also enclosed in a red box.
- Video Player (Bottom):** A video player window is shown, displaying a title card with the Korean text "논문작성법" (Thesis Writing Method) and "인문사회계열" (Humanities and Social Sciences). Below the text, it says "영어강의" (English Lecture). The player interface includes a play button and a user profile icon labeled "ajou.jay09". A red arrow points from the first video entry in the list to the video player.

# How to search for the completion of Nonsubject Education

How to search for the completion of Nonsubject Education (AIMS2 portal)

How to search for the completion of nonsubject education : You can find the subject title, how to complete the education and the Period of completion through AIMS2 portal website.

- Procedure : AIMS2 portal - Nonsubject - ① Search for the completion of nonsubject education - ② Click “search” button

The screenshot displays the AIMS2 portal interface. On the left, a navigation menu lists various services, with '비교과 이수내역조회' (Search for Comparison Course Completion Record) highlighted and marked with a red circle and the number '1'. The main content area features a table titled '비교과 이수내역' (Comparison Course Completion Record). The table has seven columns: '이수구분' (Completion Type), '대상과목명' (Target Course Name), '이수여부' (Completion Status), '이수방법' (Completion Method), '이수년도' (Completion Year), '이수학기' (Completion Semester), and '이수과목명' (Completion Course Name). The table contains two rows of data: one for '필수' (Required) completion of '논문작성법' (Thesis Writing Method) via '미이수' (Not Completed) method, and another for '필수' (Required) completion of '연구윤리' (Research Ethics) via '미이수' (Not Completed) method. The table area is enclosed in a red border, and a red circle with the number '2' is positioned in the top right corner of this area, pointing to the '조회' (Search) button.

이수구분	대상과목명	이수여부	이수방법	이수년도	이수학기	이수과목명
필수	논문작성법	미이수				
필수	연구윤리	미이수				

The background features abstract, overlapping geometric shapes in various shades of green, ranging from light lime to dark forest green. These shapes are primarily located on the left and right sides of the frame, creating a modern, dynamic feel. The central area is a clean white space where the text is placed.

Thank you :)

Graduate School in Ajou University