



2023 AJOU UNIVERSITY

# ADMISSION GUIDE FOR KOREAN LANGUAGE COURSE



**AJOU UNIVERSITY**  
Center for International Education



## ✔ Excellent departments and education goals



- Department of Business Administration  
Nurturing global business leaders (career path: work at accounting, human resources, finance, planning, marketing departments in the finance, manufacture, service industries)
- Department of Software  
(Specialized in Global IT)  
Nurturing creative software talents to lead future software-oriented society (Career path: work at software industry, or software department in car, medical, national defense, construction, shipbuilding, energy industries)
- Department of Electronics Engineering  
Nurturing creative talents in the field of electricity, electronics and telecommunications (Career path: work as position of control, measure, automation, applied computer in electronics, telecommunications, car, medical, weapons, marine industries.)
- Department of Culture Contents  
Nurturing cultural content planners who have excellent storytelling abilities (Career path: work at planning, production, PR, marketing departments related to culture-broadcast, movie, music, game, advertisement, exhibition)
- Department of Media  
Nurturing advanced brain based on training software planning, production, technique which is necessary for creating digital media content (Career path: work at media companies, animation, web, design creator, media, broadcast, ads creator)
- Department of Korean Language and Literature  
Nurturing talents with high level of communication skills based on their knowledge of Korean language (Career path: teacher, advertising, writer, publishing, broadcasting, content writer)

## ✔ Excellent Hospital



Ranked Global Top 100 Hospital by Newsweek,  
ranked 6th hospital in Korea





✔ Geographical advantage



- Only 30 minutes to Kangnam by subway : Shin Bundang Line
- Only 1 hour to Incheon Airport
- Location of Gwangyo Techno Valley

✔ Excellent environment



- UNESCO world heritage Hwaseong
- Near Samsung Electronics
- Reasonable living cost compared to Seoul

✔ International Students Support



- Adaptive education  
Adaptation support for international students, global buddy program
- Provide psychological counseling service for international students
- Provide free online Korean class
- Provide free TOPIK special courses and registration fee reimbursement
- Hosting various cultural experience activities

✔ University Ranking



- Ranked 11th(2021) in JoongAng Ilbo University Rankings
- Ranked 488th(2022) in QS World University Evaluation
- Ranked 21st(2018) in Reuters' rankings of Asia Pacific's Most Innovative Universities



# 1. Qualification

- High school graduates or those with a corresponding degree

# 2. Application Procedure



# 3. Annual Schedule

Semester	Application Deadline		Level Test	Orientation	Start Date	End Date
	Abroad	Domestic				
Spring	By 2023.1.6 (Fri)	By 2023.1.20 (Fri)	2023.2.20 (Mon)	2023.3.3 (Fri)	2023.3.6 (Mon)	2023.5.12 (Fri)
Summer	By 2023.4.7 (Fri)	By 2023.4.21 (Fri)	2023.5.22 (Mon)	2023.6.2 (Fri)	2023.6.5 (Mon)	2023.8.11 (Fri)
Fall	By 2023.7.7 (Fri)	By 2023.7.21 (Fri)	2023.8.21 (Mon)	2023.9.1 (Fri)	2023.9.4 (Mon)	2023.11.15 (Wed)
Winter	By 2023.9.27 (Wed)	By 2023.10.6 (Fri)	2023.11.20 (Mon)	2023.12.1 (Fri)	2023.12.4 (Mon)	2024.2.15 (Thur)

- \* Domestic application is available only for those with legal alien registration card.
- \* Notice for acceptance will be announced individually.
- \* The schedule above is subject to change

## 4. Required Documents



### 1) D-4(General Training/Studying Korean Language) Visa Applicant

- Documents in any foreign language except English require translation version with translator confirmation (notarization is required)
- Translator confirmation form can be downloaded at <http://cie.ajou.ac.kr> ▶ Community ▶ Download

No.	Documents for submission	Note
1	Application	• Online application via <a href="http://cieweb.ajou.ac.kr">http://cieweb.ajou.ac.kr</a>
2	Diploma for the highest level of education	<ul style="list-style-type: none"> <li>• Original copy of diploma for the highest level of education</li> <li>*Notarized translations required for the language other than Korean or English</li> <li>• Above documents must be certified by either one of the following ways:                             <ol style="list-style-type: none"> <li>① Apostille certification</li> <li>② Consular certification by the Consulate General of the Republic of Korea</li> <li>③ Education certification by Ministry of Education of the People's Republic of China (In accordance with the immigration policy, documents ① and ② may not be accepted for Chinese students when issuing a visa)</li> </ol> </li> </ul>
3	Academic transcript	<ul style="list-style-type: none"> <li>• An original copy of transcripts for all records of each grade</li> <li>*Notarized translations required for the language other than Korean or English</li> <li>• Above documents must be certified by either one of the following ways:                             <ol style="list-style-type: none"> <li>① Apostille certification</li> <li>② Consular certification by the Consulate General of the Republic of Korea</li> </ol> </li> </ul>
4	Family relation certification	<ul style="list-style-type: none"> <li>• Family relation certificate or birth certificate of the according country (A document that shows the list of family members with their names in English)</li> <li>• Mainland China (Submit one of the following two documents.)                             <ol style="list-style-type: none"> <li>① Certificate of kinship</li> <li>② Certification of kinship issued by Public Security Bureau</li> </ol>                             ※ Required to submit a certificate of proof in the event of parental divorce or death                         </li> <li>• In case of having a family member who lives in Korea: A copy of residence card (back and front) of the family member who resides in Korea</li> </ul>
5	Certificate of bank balance	<ul style="list-style-type: none"> <li>• The original bank balance certificate in English with balance over USD 10,000 (deposit for more than 3 months)</li> <li>• The monetary unit must be in USD</li> <li>• Only the certificate issued within one month are valid</li> <li>• Parents' proof of employment or income certificate (Translated in English)</li> </ul>
6	Copy of passport	• A copy of passport (The information page with a photo)

\* Admission can be cancelled after the official acceptance in case the documents are found counterfeit.

\* Those from the countries other than 21 countries announced by the Minister of Justice must submit a certificate of academic background when required.

\* If there is an illegal immigrant in the family, the admission can be canceled after the visa application is rejected.

## 2) Applicant residing in Korea with a visa

No.	Documents for submission	Note
1	Application	• Online application via <a href="http://cieweb.ajou.ac.kr">http://cieweb.ajou.ac.kr</a>
2	Diploma for the highest level of education	• Diploma or proof of enrollment *Notarized translations required for the language other than Korean or English • Above documents must be certified by either one of the following ways: ① Apostille certification ② Consular certification by the Consulate General of the Republic of Korea
3	Academic transcript	• Transcripts for all grades *Notarized translations required for the language other than Korean or English • Above documents must be certified by either one of the following ways: ① Apostille certification ② Consular certification by the Consulate General of the Republic of Korea
4	Copy of passport	• A copy of passport (The information page with a photo)
5	Copy of residence card	• A copy of residence card (front and back)

## 5. Payment

Payment	Amount(KRW)	Note	Payment Method
Tuition	1,400,000	A semester(10 weeks)	
Application fee	100,000	• No refund • Payment only for the first semester	details will be informed to successful applicants
Insurance	60,000	Term : 6 months	

\* Bank related charges incurred at the time of remittance are the responsibility of the individual, and additional payment needs to be paid after admission if the difference occurs due to exchange rates.

\* According to the government policy, joining Korea's National Health Insurance is mandatory for international students since March 2021.

\* Application fee and insurance fee above are based on the 2023 academic year and are subject to change.

## 6. Dormitory

Room Type	Period	Amount(KRW)	Note
International Dorm 2-bed room	1 semester	1,295,000	
	Vacation (8 weeks)	741,000	Summer, Winter
Hwahong Dorm 2-bed room	1 semester	991,000	
	Vacation (8 weeks)	561,000	Summer, Winter
Hwahong Dorm 4-bed room	1 semester	672,000	
	Vacation (8 weeks)	427,000	Summer, Winter

\* The above amount is as of 2022 and subject to change.

\* In case dormitories on campus are not available, students must live outside.

\* Applicants for summer and winter semesters can move in campus dormitory after staying outside for 1 month, according to dormitory schedules.

## 7. Refund Policy

Refund request period	Refund rate	Amount(KRW)	Note
Visa not accepted (within 2 weeks of class start) and before classes begin	100% of tuition	1,400,000	<ul style="list-style-type: none"> <li>• APPLICATION FEE WILL NOT BE REFUNDED</li> <li>• The refund has been calculated based on the tuition of one semester.</li> </ul>
Within 2 weeks after classes begin	80%of tuition	1,120,000	
Within 4 weeks after classes begin	60%of tuition	840,000	
Within 6 weeks after classes begin	40%of tuition	560,000	
Over 6 weeks after classes begin	No refund	-	

## 8. Other Information

### 1) Time table

Period	Time	Note
1	09:00 - 09:50	Afternoon classes can be opened depending on the semester.
2	10:00 - 10:50	
3	11:10 - 12:00	
4	12:10 - 13:00	

### 2) Scholarship

Type	Requirements	Scholarship
Academic Excellence Scholarship 1	Highest score of all levels	Support 100% of tuition fee for the next semester
Academic Excellence Scholarship 2	Highest score of each level	Support 50% of tuition fee for the next semester
Superior Admissions 1	Excellent admission score	Support 50% of tuition fee for the first semester
Superior Admissions 2	Excellent admission score	Support 100% of tuition fee for the first semester
Superior Admissions 3	Excellent admission score	Support 100% of tuition fee for the first two semesters
AJOU Family Scholarship	Brothers and sisters of AJOU students (degree/ non-degree courses)	Support 50% of tuition fee for the first semester

## 9. Contact Information

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Facebook: [facebook.com/ajoucie](https://facebook.com/ajoucie)

