

# 2025. 02

# Submitting Thesis Notice



## Date

### Date

- 2024. 12. 26 ~  
Date specified by your graduate school

## Online

### Thesis File

- Only PDF format
- Follow your graduate school's Thesis Writing instructions

### Submit Order

- Login Library Website - RESEARCH - Thesis submission
- You can log in to the library with your AJOU portal ID.
- Agreement of Collection and Usage of Personal Information - Upload your Thesis - Input Meta information- Copyright License agreement - Confirm your status

### Verification

- Thesis verification for online submission take 2~3 weekdays (it may take more time)
- Before submit, please review the paper submission checklist once again.

## Hardcopy

### Submitting hardcopy

- Please Submit hardcopy papers after passing online verification.
- The online submitted thesis and the hardcopy thesis must be identical.
- Please turn in thesis at the Central Library 1st floor office between **10:00 and 16:00**.
- Please submit **Three hardcovers**.

## Checklist

### Check before you write your paper

- Be sure to check the attached checklist before writing your paper.
- You must complete your paper submission by the deadline.

## Inquiry

### Inquiry for thesis

- Log in error : 031-219-2127
- Thesis submit : 031-219-2129
- Thesis Formatting : Your Graduate School



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